

CENTRAL REGION EDUCATIONAL COOPERATIVE



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Executive Director
Maria L. Jaramillo

CREC Coordinating Council **February 27th, 2020** **9:00 am**

Voting Members Present

Mr. Jeremy Abshire (Vice Chair)
Mr. David Lackey
Dr. Glenn Haven
Mr. Jack Props (Chair)
Dr. Cindy Sims
Mr. Leslie Bradley
Dr. Susan Passell
Ms. Dawn Apodaca
Mr. Ben Santistevan

Non-Voting Members Present

Ms. Maria Jaramillo
Ms. Jessica Orona
Ms. Nichole Pebley
Ms. Mandy Thrasher
Ms. Vicky Fuessel
Ms. Laura Gilge

Representing

UNMH, CPC
Quemado Independent Schools
Magdalena Municipal Schools
Vaughn Municipal Schools
Estancia Municipal Schools
NMCD
Jemez Valley Public Schools
Mountainair Public Schools
JJS

Representing

CREC, Executive Director
CREC, Business Manager
CREC, Office Clerk
CREC, Program and RS Coord.
CREC, Program and RS Coord.
CREC, Lead VTC

I. CALL TO ORDER

The council was called to order by Mr. Jack Props at 9:14 am.

II. DETERMINATION OF QUORUM

A determination of quorum was made by Mr. Jack Props at 9:14 am.

III. APPROVAL OF AGENDA

At 9:14 am, Mr. Jack Props entertained a motion to approve the agenda. Mr. David Lackey made the motion and Mr. Ben Santistevan gave the second. The Council unanimously approved the agenda.

IV. APPROVAL OF MINUTES

At 9:15 am, Mr. Jack Props entertained a motion to approve the previous Council Meeting minutes from 10/23/2019. Ms. Cindy Sims made the motion and a second was made by Mr. Jeremy Abshire. The Council unanimously approved the minutes.

V. Director's Report (provided by Ms. Maria Jaramillo)

A. CREC Updates

New Hires:

- *Vanessa Doubek-new CREC Medicaid Coordinator/Business Operations Support
- *Kelly Campbell-SLP at Jemez Valley & APS
- *Holly Meyer-Training Data/Coordinator for Early Childhood Instructional Coaches Grant
- *Jesse Lucero-acting as SpEd Coordinator at JJS
- *Joann Alpers-Early Childhood Contracting
- *Cammie Le Platt-VTS covering Central Consolidated

CES Building-will meet in March with David Chavez to discuss plan for lease to own purchase agreement; appraisal timeline, etc.

CTE funding/Regional Grant (Ms. Gilge and Ms. Jaramillo will attend on March 5th at CNM-CREC assigned to Mountainair/Estancia region).

Dossier Initiative-Brian Clark presented information to the Council regarding the initiative's logistics. He also provided his contact information.

Safer Schools through Listening and Learning (Federal Grant Application-due March 3rd)

CREC will be applying for this grant in partnership with STOPit Solutions-who understand that CREC will need to render a Response for Proposal if awarded. CREC member districts and state supported educational programs will be given priority for application and professional learning opportunities.

Technology package including anonymous reports, real-time incident management services with 24/7 incident monitoring and social-emotional learning tools to transform school climate for NM students. Priority given to CREC member districts and state supported educational programs which will receive bot application and professional learning/assemblies. (~\$300,000)

Onsite professional development (tools) for educators and student assemblies.

STOPit Solutions.com

<https://www.youtube.com/watch?v=DJ2fC9v8vw8>

B. Grant applications (SEL reporting; TipsByText)

Promoting Rural New Mexico Students' School Readiness using TipsByText
(CREC grant application in partnership with RAND)

Central Regional Education Cooperative will lead this project, partnering with the other RECs, Brown University, and the RAND Corporation. CREC will host the project, and all the RECs will coordinate with participating school districts in their regions. Brown University, with the support of RAND and the RECs, will adapt the existing TipsByText curriculum to the rural NM context. Brown will also manage the delivery of the texts. RAND will serve as the project evaluator and will also assist CREC with operation and execution of the project, all the RECs with logistics, and Brown University with issues related to curriculum and texting.

We propose to work with a minimum of 32 rural districts in New Mexico. There are approximately 68 rural districts in the New Mexico Regional Education Cooperatives Association. RAND will randomize the participating districts to either receive the TipsByText or another texting program. The contents of the other texting program can be developed in conjunction with the RECs and could provide parent information on other aspects of child development, such as when to get vaccines, information on car seats, and deadlines for school registration. We will deliver TipsByText over two school years, which could yield more than 300 families in each of the TipsByText and comparison groups. The primary

outcomes we will measure include the Kindergarten Observation Tool and whether the child repeats kindergarten, and we can obtain this data from the New Mexico Public Education Department (PED). We will also conduct an online survey with parents, who would receive an Amazon gift card for completing the survey. The survey will focus on parents' early learning activities, and for the parents receiving TipsByText, their views on the usability of the texts, frequency of implementing the tips, and other implementation of the texts. We do not plan to request data from participating districts.

The grant will include funding for a full-time project manager at CREC and supplemental funding to all the RECs for Child Find activities so that we can enroll families with eligible 4-year-olds. Any additional costs that the CREC would incur related to management of the grant will also be included in the budget. Expenses required to modify the existing TipsByText curriculum and deliver the texts will be part of the budget for a subcontract to Brown University, and the costs of RAND's evaluation and project support activities will be included in the RAND subcontract budget.

The five-year-grant will enable us to recruit families in April of 2021 and commence texts in the fall of 2021. We plan to text the parents of four-year-olds during the 2021-2022 school year and during the 2022-2023 school year. At the conclusion of the two years of the treatment and control period, we will provide all participating districts with TipsByText for free for an additional two years.

The proposal will be due around the end of April, and the project would commence in September or October of 2020. RAND has experience writing these proposals and would be willing to prepare much of the proposal with support from REC 5 and Brown University. (~\$3-5 million project)

C. Application Support (members)

Discussion regarding deadline timelines and other hindrances experienced by small school districts. In addition to discussion with Secretary Stewart at Central Superintendents Networking Meeting, Ms. Maria Jaramillo will survey the members regarding contracting through the CREC for application assistance, etc.

VI. Coordinator Reports

- A. Program and Related Services and Child Find-Events**-provided by Ms. Mandy Thrasher (see attached)
- B. Vocational Transition Services**-provided by Ms. Laura Gilge (see attached)

VII. Financial Report (provided by Ms. Jessica Orona)

A. Statements (emailed each month)

1. Bank Statement

B. Fund Cash Balances

Ms. Jessica Orona reported that our cash balance as of the end of January 2020 is close to \$800,000.

C. Budget/Expenditures Reports

Ms. Jessica Orona reported that we have \$4.1 million in revenue with \$4.5 million in expenses. And \$1.1 million in RFRs.

D. Accounts Receivable

Ms. Jessica Orona reported that we wrote close to \$600,000 in AP Checks/Payroll.

E. Audit

Ms. Jessica Orona went over the SY18-19 Audit Report Books. No findings for this audit.

Term with current auditor has ended. Will begin searching for a new auditor.

WCC-Internet speeds that effect Socorro, Reserve, Magdalena, and Quemado school districts. We have the funding thru 470/471 and have been working with PSFA to see if we can push ahead before the next fiscal year to have the services tested at each of these sites. The first scheduled date will be March 23rd, 2020.

Budget planning for next FY starting with DVR next week.

VIII. Current Business

Maintain \$99,000 per FTE

A. CREC Related Service Salary Schedule and CREC Member/Nonmember Rates

Ms. Vicky Fuessel went over the proposed salary schedule for next fiscal year. Our current salary schedule is not competitive with those around us. The proposed salary schedule includes a III tier.

At 11:08am, Mr. Jack Props entertained a motion to approve the salary schedule and CREC Member/Nonmember rates. Ms. Cindy Sims made the motion and Mr. Ben Santistevan gave the second. The council unanimously approved.

B. Leave accrual clarification-CREC Policies and Procedures SY19-20

Leave accrual caps will be prorated based on CREC employee's actual FTE up to a 1.0 FTE and 400 hours cap.

At 11:14am, Mr. Jack Props entertained a motion to approve the leave accrual to move up to a 1.0 FTE. Mr. David Lackey made the motion and a second was given by Mr. Jeremy Abshire. Council unanimously approved.

C. Warrants and Vouchers

Ms. Jessica Orona reported, between 10/23/19 and 2/26/20, we have cut almost \$2.2 million in Payroll/AP.

At 11:15am, Mr. Jack Props entertained a motion to approve the warrants/vouchers. Dr. Glenn Haven made the motion and Ms. Dawn Apodaca gave the second. Council unanimously approved.

D. BARs

Bar for UNM/Mimbres – to move \$800 from supply assets to professional development.

10 Bars emailed out 2/3/2020.

14000 Inst Materials SACT Maint BAR-\$2,745.00

24106 Idea B JJS Maint BAR-\$26,700.00

24106 IDEA B UNM Maint BAR-\$5,246.00

24123 Title I SATC Maint BAR-\$15.00

27107 SDAA Maint BAR-\$1,535.00

27200 21st CCLC IGA Increase BAR-\$759,240.00

27200 21st CCLC IGA Maint BAR-\$104,264.00

27200 Workstudy IGA Maint BAR-\$215.00

27200 Workstudy IGA Transfer BAR-\$27,864.00

6 Bars emailed out 11/25/2019.

24106 IDEA B NMCD BAR-\$2,610.00

24123 Title JJS Transfer BAR-\$7,000.00

24123 UNM Maint BAR-\$10,868.00

27200 Young Father's Town Hall IGA Increase BAR-\$7,807.00

27101 SDAA Maint BAR-\$6,230.00

Title I SATC Maint BAR-\$4,500.00

At 11:17am, Mr. Jack Props entertained a motion to approve the Bars. Mr. Ben Santistevan made a motion and Mr. Jeremy Abshire gave the second. Motion carries.

IX. Next Agenda Items

Ms. Maria Jaramillo will provide updates on the two federal grant applications.

Dr. Glenn Haven reported that he plans on attending the NIEA conference which will be held in Albuquerque, October 6th -10th, 2020.

Adjournment

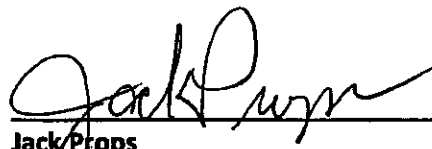
Mr. Jack Props entertained a motion to adjourn the meeting at 11:20 am. Dr. Glenn Haven made the motion and Mr. David Lackey gave the second; motion passed.

APPROVED BY:



MARIA JARAMILLO

Maria Jaramillo
Executive Director



Jack Props
Council Chairman