

CREC Coordinating Council

November 13, 2024 1:30 PM

Voting Members Present (In person)

**Dr. Cindy Sims (Chair)
Mr. Jeremy Abshire (Vice Chair)
Dr. Pete Vallejo
Mr. David Lackey**

Representing

**Estancia Municipal Schools
UNMH, CPC – Mimbres Schools
Mountainair Public Schools
Quemado Independent Schools**

Voting Members Present (Zoom)

**Mr. Robert Madrid
Mr. Jimmy Moya
Dr. Glenn Haven
Mr. Lyndsey Padilla
Dr. Manuel Medrano**

Representing

**NMCD
CYFD, JJS
Magdalena Municipal Schools
Vaughn Municipal Schools
Jemez Valley Public Schools**

Non-Voting Members Present

**Ms. Maria Jaramillo
Ms. Jessica Orona
Ms. Vicky Fuessel
Ms. Velinda Pearson
Mr. Craig Turpin (Zoom)
Ms. Jackie Brown**

Representing

**Executive Director
Business Manager
Program and Related Service Coordinator
SBMH Coordinator
SBMH Coordinator
HR Generalist**

Voting Members Not Present

**Ms. Petra Solimon (non-voting)
Ms. Merlinda Trujillo**

Representing

**Laguna Dept of Education
DOH, Sequoyah Adolescent Treatment Center**

I. CALL TO ORDER

The council was called to order by Dr. Cindy Sims at 1:42 pm.

II. DETERMINATION OF QUORUM

A Determination of Quorum was made by Dr. Cindy Sims at 1:42 pm.

III. APPROVAL OF AGENDA

Dr. Cindy Sims entertained a motion to approve the agenda. Mr. Jeremy Abshire made the motion and Dr. Haven gave the second. The Council unanimously approved the agenda.

IV. APPROVAL OF MINUTES

Dr. Sims entertained a motion to approve the previous Council Meeting Minutes (8/21/24). Mr. David Lackey made the motion to approve the minutes, and Mr. Jeremy Abshire gave the second. The Council unanimously approved the minutes.

V. DIRECTOR'S REPORT

A. CREC Updates

Ms. Maria Jaramillo reported that the CREC Business office has 1 full-time and 2 part-time temps assisting and we are interviewing for a new Business Operations Specialist and Chief Procurement Officer (CPO) due to a termination last month. New CREC employees hired since the last Council meeting include; a School-Based Mental Health Coordinator, a SBMH Social Worker, and 2 Early Childhood Instructional Coaches. CREC now has 128 employees.

CREC received funds from the Office of Special Education for the state-supported education programs – special education support and the District Testing Coordinator contract was extended to include JJS (SATC and Mimbres School). The REC Directors met with Deputy Secretary Cage and Dr. Jenkins yesterday at Buffalo Thunder (PD Tour – Parent University); the OSE State Plan was released this week. The salary incentive program for new special education teachers will not be supported through a REC but with another agency as direct pay so it does not affect MOE.

Ms. Jaramillo stated that Dr. Cage wanted to inform the districts to spend “this year's funds for this year's kids” and avoid carryover balances and to please submit RfRs monthly. She also mentioned that State Level Activities provided by the RECs are ‘mandated services’ and districts must provide for the delivery of them even if they do not belong to a REC.

Ms. Jaramillo mentioned that CREC is developing a progressive discipline policy with CREC employees to establish clear expectations and standardization in all CREC depts. The HR Generalist, Ms. Jackie Brown

is helping to fill in the gaps with growth plans, mediation, drug testing, etc. Also, Work from Home and Caregivers' policy concerning – dependent child/adult care needs; break time for nursing mothers, security, and traveling with children. Dr. Sims mentioned that she could provide the information from CES provided to districts during the pandemic.

VI. Program Coordinators Report (Mr. Jeremy Abshire chaired the rest of meeting beginning at 2:12 PM)

A. State Level Activities (SLA)

Information presented by Ms. Vicky Fuessel. Please see the attached report.

B. Early Childhood Instructional Coaches (ECICS)

Ms. Jaramillo presented the highlights from the program. Please see the attached report.

C. School-Based Mental Health Grant

Information presented by Mr. Craig Turpin and Ms. Verlinda Pearson. Ms. Pearson will provide additional information to the Council regarding Capturing Kids Hearts and The Regulated Classroom professional learning offerings.

D. Structured Literacy

Ms. Jaramillo reported on the highlights of the Structured Literacy Initiative. Please see the attached report.

E. Universal Design for Learning (UDL)

Ms. Jaramillo reported on the changes in the UDL initiative. Please see the attached report.

F. Other Programs

A summary of the additional projects was presented by Ms. Jaramillo. Please see the attached report for other programs.

VII. FINANCIAL REPORT

a. Monthly Reports (emailed to Council)

b. Recap July – September 2024

Ms. Orona reported that expenditures at CREC totaled \$4,561,661 due to the closeout of several federal IGAs expiring 9/30/24. CREC currently supports 16 programs. Reported revenue of \$2,680,354 for the same period. The CREC cash balance is \$3,342,359. \$6 million in deposits and over \$4 million in personnel and AP costs. \$1.7 million in outstanding accounts receivable. The finalized audit revealed no findings. The Medicaid program will incur a reduction due to over-billing in February 2024; recouping from future remittance advices. Ms. Orona also stated that West Central Consortium is on the final extension year and CREC will begin the RfP process for internet service soon.

VIII. Current Business

- a. Job Description – Salary Schedule** – Mr. Jeremy Abshire called for a motion to approve the Salary Schedule - \$97,026 for the Board-Certified Behavior Analyst at a 260-day calendar. Mr. David Lackey made the motion and Mr. Pete Vallejo seconded the motion. Motion passed at 2:52 PM
- b. Warrants** – Mr. Jeremy Abshire entertained a motion to approve the Warrants and Vouchers emailed to the Council. Mr. Vallejo made the motion and Mr. Abshire seconded. Motion passed at 2:53 PM
- c. BARS** – Five BARS were presented during today's meeting by Ms. Jessica Orona along with the eleven emailed to the Council on 9/18/24. Mr. Jeremy Abshire entertained a motion to approve all presented and emailed. Mr. Lackey made the motion and Mr. Vallejo seconded. Motion passed at 2:55 PM


IX. NEXT AGENDA ITEMS

Ms. Jaramillo reported that the next Council meeting will be held in person on February 5th following the Central Region Superintendents Networking Meeting.


X. ADJOURNMENT

Mr. Jeremy Abshire entertained a motion to adjourn the meeting. Mr. Vallejo made the motion and Dr. Glenn Haven seconded. The meeting was adjourned at 2:57 PM.

APPROVED BY:



Maria Jaramillo
Executive Director



Cindy Sims, PhD (Feb 13, 2025 15:29 MST)
Cindy Sims
Council Chairman







Council Meeting Minutes 11.13.24

Final Audit Report

2025-02-13

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