

CENTRAL REGION EDUCATIONAL COOPERATIVE



TELEPHONE (505) 889-3412
FAX (505) 889-3422

4216 Balloon Park Rd., NE Albuquerque, NM 87109
Post Office Box 37440 Albuquerque, NM 87176

Executive Director
Maria L. Jaramillo

CREC Coordinating Council **October 4, 2022** **10:00 am**

Voting Members Present

Mr. Jeremy Abshire (Chair)
Mr. Lyndsey Padilla
Mr. David Lackey
Dr. Glenn Haven
Dr. Cindy Sims
Ms. Dawn Apodaca (Vice Chair)
Ms. Morgen Jaco

Representing

UNMH, CPC – Mimbres Schools
Vaughn Municipal Schools (interim)
Quemado Independent Schools
Magdalena Municipal Schools
Estancia Municipal Schools
Mountainair Public Schools
NMCD Education

Non-Voting Members Present

Ms. Maria Jaramillo
Ms. Jessica Orona
Ms. Vicky Fuessel
Ms. Mandy Thrasher
Ms. Laura Gilge

Representing

CREC, Executive Director
CREC, Business Manager
CREC, Program & Related Service Supervisor
CREC, Program & Related Coordinator
CREC, Project Manager

Voting Members Not Present

Dr. Susan Passell
Ms. Carmela Sandoval

Representing

Jemez Valley Public Schools
DOH, Sequoyah Adolescent Treatment Center

MEMBERS: Estancia Municipal Schools, Jemez Valley Public Schools, Magdalena Municipal Schools, Mountainair Public Schools, Quemado Independent Schools, Vaughn Municipal Schools, Sequoyah Adolescent Treatment Center, Children's Psychiatric Center, Juvenile Justice Services, New Mexico Corrections Department, Laguna DOE

I. CALL TO ORDER

The council was called to order by Mr. Jeremy Abshire at 10:12 AM.

II. DETERMINATION OF QUORUM

A determination of quorum was made by Mr. Jeremy Abshire at 10:12 AM.

III. APPROVAL OF AGENDA

At 10:12 am, Mr. Jeremy Abshire entertained a motion to approve the agenda. Mr. David Lackey made the motion and Dr. Glenn Haven gave the second. The Council unanimously approved the agenda.

IV. APPROVAL OF MINUTES

At 10:13 am, Mr. Jeremy Abshire entertained a motion to approve the previous Council Meeting Minutes (6-16-22). Mr. Lyndsey Padilla made the motion and a second was made by Mr. David Lackey. The Council unanimously approved the minutes.

VI. DIRECTOR'S REPORT

A. CREC Updates

Ms. Jaramillo noted that CREC now has almost 100 employees. New employees – Administrative Assistant: Taisha Chambers hired September 6, 2022. Medicaid Coordinator/Business Support Operations Promotion: Florence Mceachren Garcia. (1) SLP, (2) Educational Diagnosticians, (1) Occupational Therapy Assistant, (1) Social Worker, (13) Structured Literacy Coaches/1 Coordinator (Rianne Herrera) (19 total), (2) ECLIPSE Coaches, (5) Early Childhood Instructional Coaches (Needing 2 more). Resignations – (2) Early Childhood Instructional Coaches.

Ms. Jaramillo also discussed the Legislative Finance Committee Hearing – RECs – October 19th at 1:30 in Santa Fe – Round House. Presenting as a RECA – would like member districts superintendents in attendance if possible. She also thanked NMSSA for their support in the legislative platform legislative request of \$500,000 per REC. Scheduled School Board meeting attendance for Magdalena on October 17th and Estancia on November 14th.

Medicaid Update:

With the announcement of free care expansion, we have many districts interested in this exciting opportunity. We have communicated with each member and nonmember district. As far as member districts, Estancia and Magdalena have expressed interest. All non-member districts have shown interest from the get-go. The state is still working on policies and procedures regarding the free care expansion. Therefore, it has not been fully introduced.

The CREC has onboarded five new non-member charters and one district. Gordon Bernell is pending with the onboarding process. A meeting is set up October 20th to follow up on that process. All but one is billing Medicaid. Mosaic Charter is our newest onboard and we are working to get the necessary documents and data to start billing.

VII. Program Coordinators Report

A. State Directed Administrative Activities (SDAA)

Ms. Mandy Thrasher and Vicky Fuessel presented updates for their program. For Related Service Providers – Hired 2 Educational Diagnosticians, 91) Speech/Language Pathologist, (1) Social Worker, (1) Occupational Therapist, and (1) Certified Occupational Therapy

Assistant for placements in Estancia, Jemez, JJS, Laguna, Magdalena, NM Corrections, Quemado, and Vaughn.

Training was provided on MaxCapture, Powerschool, and Harvest to all new employees. A beginning-of-the-year training to CREC related service providers was conducted. Annual CREC meetings with Estancia, Jemez Valley, Magdalena, Mountainair, Quemado, and Vaughn to address site procedures for related service providers were completed. State supported school meetings on special education procedures and related service provider supervision, Laguna meeting TBD. Working on staffing a social worker for JJS-Aztec Youth Academy/Foothill High School. Continuing related service provider supervision to ensure appropriate services and supports for all districts and schools.

Ms. Thrasher and Ms. Fuessel also spoke on the Professional Development Activities. The training provided are

- SATC New Special Education Director Powerschool Special Programs Training: 7/8/2022.
- Related service provider Early Childhood Observation Tool Training: 8/5/2022
- Estancia Elementary and Secondary IEP Trainings: 8/10/2022
- Jemez Valley Special Education Director/San Diego Riverside Charter IEP Training: 8/26/2022

- SATC New Staff Powerschool Special Programs and IEP Training: 9/6/2022
- UNMH Mimbres New Staff Powerschool Special Programs and IEP Training: 9/8/2022, 9/19/2022, 9/27/2022
- NMCS Special Education Foundational Principles and LRE, FAPE, IEP Development Training: 9/16/2022
- SATC Evaluation and IEP Development Training: 10/3/2022

Training Received:

- NMPED Stars Conference: 8/30/2022-9/1/2022
- NMPED Graduation Options Webinar: 9/13/2022
- NM Powerschool Conference: 9/20/2022-9/21/2022

Ms. Thrasher and Ms. Fuessel presented updates for the Child Find Screenings/Events Planned.

- Estancia Fall Event held September 9th, 6 children screened
- Alamo Annual Event held September 21st; 32 children screened
- Jemez Springs (A Fall date has not been set)
- Magdalena Event planned for October 13th
- Quemado Event held August 26th; 2 children screened
- Vaughn (A Fall date has not been set)
- Mountainair (A Fall date has not been set)

Ms. Thrasher and Ms. Fuessel spoke about Program Support. Walsh Gallegos monthly conference calls (4/25/22,5/23/22,8/22/22,9/12/22): compensatory services and possible monetary awards after a due process; district's obligation for compensatory services for a transfer student; continued virtual services language in the PWN; district's obligation to provide formula for a tube-fed student; IEP/BIP behavioral supports during unstructured activities; IDEA/NMAC requirements for state-supported educational programs; status of facility staff in regard to attending IEP meetings for students in state-supported educational programs. Special Education Directors'/Coordinators' Meeting: 05/23/2022. End of the year count: justified related service provider FTE calculations provided to traditional member school districts. Provided evaluation support to NM Corrections Department. State-supported educational program leadership meetings every other week. Support and training for new special education directors/coordinators for state-supported schools and traditional districts. Ongoing technical assistance from CREC staff supporting records transfer for state-supported educational programs. CPI initial, refresher, and verbal intervention trainings provided by CREC certified CPI trainer to Vaughn – 16 Vaughn staff members trained. IEP reviews as requested to support the development of quality IEPs. Ongoing technical assistance to traditional and state-supported schools on MLSS/SAT/504 Programs, and other special education topics. Participating in and providing consultative services to the Special Education Division workgroup on the revision of the state IEP forms and the Developing Quality IEP manual. Ongoing communication with related service providers

and special education directors regarding supporting student needs and providing special education services. Guidance and technical assistance on SPP indicators.

Upcoming:

- Mountainair SAT Training: 10/5/2022
- Post-Secondary Transition Webinar: 10/11/2022
- NMPED Special Education Directors' Fall Academy: 10/11/2022-10/13/2022
- 40 Day Count FTE Calculations
- Monthly Walsh Gallegos Roundtable: 10/17/2022
- CREC Special Education Directors'/Coordinators' Meeting: 10/17/2022
- Principals' Networking Meeting: 10/19/2022
- NMPED C to B Transitions Webinar: 10/20/2022
- CREC Special Education Roundtable for SPED Directors, Coordinators, and Teachers: 11/1/2022

B. Early Childhood Instructional Coaches (ECICS)

Ms. Maria Jaramillo reported on the ECICS (Early Childhood Instructional Coaches) department noting that during the last quarter we provided PBC (Practice Based Coaching) to 237 NM PreK, 126 Special Education 619 and 22 Title 1/Head Start funded preschool

classrooms (total-385 classrooms), in 91 school districts and/or charter schools. In addition, FY23 includes a pilot cohort to 100 community-based NM PreK classrooms. With the distribution of the pilot programs the average caseload is 21 classrooms (485 classrooms supported with PBC).

C. ECLIPSE Coaches

In addition, CREC has FY23 New ECLIPSE contract for APS (38 classroom teacher teams-general ed and special ed teachers). ECLIPSE Instructional Coaching Initiative: APS Pilot: 2 Instructional Coaches. Supporting 40 regular/special education teachers in APS elementary schools. Data focused professional learning and coaching supports for special education.

D. Structured Literacy

Ms. Maria Jaramillo reported that Structured Literacy Initiative involves both CREC and SWREC. Both RECs are charged with hiring 19 coaches each and a coordinator. CREC hired 14 Structured Literacy Coaches (SLC) but one is under SWREC supervision. SWREC hired 1 and CREC will supervise. Eight Coaches were hired at SWREC. These staff attended five Professional Development Opportunities with the State

of NM Public Education Department and LETRS. SL Coaches have been assigned to their schools and some have met with Administration and building staff (not all SL Coaches) are on-boarded yet)

Ms. Jaramillo also spoke on School Assignments. All SL Coaches will be on-boarded by October 18, 2022. CREC SL Coordinator is collaborating with SWREC SL Coordinator weekly and developing PD opportunities for all SLC (Last week PD on Harvest; October 21st Building Relationships and Managing Coaching Cycle Calendars). All Model Schools and Structured Literacy Schools (first served) will be supported unless numbers change. By the end of October-Early November, SL Coaches will have one coaching cycle completed with their teachers. The other five Structured Literacy Coaches hired at CREC can support CREC member districts that applied to NMPED.

E. Universal Design for Learning (UDL)

Maria Jaramillo reported from July 18 to September 12, 2022, NMUDL has delivered Professional Development learning to 800 unique teachers. The team is committed to supporting the 20 districts. They have bi-weekly meetings with each district's UDL team. Ongoing Professional Learning: In PLCs, Cafes and Office Hours, in person and remote, co-teaching in classroom settings to support training for tools.

Training on UDL Basics, Text-to-Speech, Word Prediction, Speech Recognition, Accessible Books and Materials, and more.

Ms. Jaramillo also spoke about NMUDL's partnerships and outreach meetings with Commission for the Blind, Bookshare National Representatives, NMTAP, MLSS, ECIC, Structured Literacy, Texthelp and Don Johnston product development, working with the different departments in the PED to braid the initiatives together to look at them through the Universal Design for Learning lens. NMUDL is now represented in the MLSS manual in their latest update. Ongoing partnership with LEAP as well as presenting at their Annual Conference. Four Canvas courses are now created, published and open for Enrollment for Snap & Read, Co:Writer, Bookshare and UPAR. Universal Protocol for Reading (UPAR) Administration with 1,103 students at seven school districts to determine students' reading strengths and ideal UDL tools has shown a significant portion of students benefiting from UDL auditory reading supports. 47% of students benefit from auditory support.

F. Other Programs

Ms. Laura Gilge reported on the NMPED Safe & Healthy Schools Expanding Opportunities Project. The CREC has been contracted to

work with PED Safe & Healthy Schools on the Expanding Opportunities Project (EOP).

The Expanding Opportunities Project aims to recruit and retain school-based mental health (SBMH) providers to serve the needs of students across New Mexico, focusing on rural and frontier communities with a high percentage of at-risk and vulnerable student populations.

Academic Support and Stipends are available to NM graduate students who are enrolled in a regionally accredited behavioral health program. \$2000 stipends are also available to school-based mental health providers (must be at least a master's level or above) employed in rural, high need school for at least 24 months (about 2 years) after graduation or going forward to receive any funding.

The program went live on 9/1 and the CREC has processed \$75,000 in funding to SBMH students & providers to date. Please direct any interested parties to www.nmeop.com to apply!

Ms. Gilge also spoke about NMPED Safe & Healthy Schools Trauma Responsive Coordination. With the scope of work, the CREC has been contracted to work with PED Safe & Healthy Schools on Trauma Responsive Coordination. We are supporting the new Prevention, Response & Resiliency Coordinator to roll out statewide initiatives. We

have assisted in the design of a restorative justice pilot, which rolled out in September. Twelve schools have been selected to participate.

Ms. Gilge reported on NMPED Safe & Healthy Schools PREPaRE. With the scope of work, Joe Diraddo and Laura Gilge have been certified to deliver PREPaRE Workshops 1 & 2 by the National Association of School Psychologists (NASP).

The PREPaRE curriculum has been developed by the National Association of School Psychologists (NASP) as part of NASP's decade-long leadership in providing evidence-based resources and consultation related to school crisis prevention and response. PREPaRE training is ideal for schools committed to improving and strengthening their school safety and crisis management plans and emergency response. Workshop 1 is a one-day training and Workshop 2 is a 2-day training.

Ms. Gilge reported about Commission for the Blind (CFB). The scope of work for the 22-23 school year continues to prioritize Pre-Employment Transition Services (Pre-ETS) delivery to students with visual impairments. Pre-ETS include Job Exploration Counseling, Self-Advocacy Training, Higher Learning Counseling, Work Readiness Training, and Work Based Learning Experiences.

Ms. Laura Gilge spoke about REC 9 Tech Grant. The CREC has entered a MOU with REC 9 to assist with their technology grant. The CREC will engage in the following activities with REC 9. Post for an IT (Information Technology) Support Specialist and Digital Learning Coach to assist with technology support and training in regional schools. Deliver 14 techs Bits Trainings. Schedule and deliver 3 Academic Competitions for regional schools. Data Collection and Reporting.

Lastly Ms. Gilge reported on STOPit Solutions. With the scope of work, STOPit Anonymous Reporting System allows students and staff to anonymously report safety concerns to help others or connect with a Crisis Counselor from Crisis Text Line to help themselves. 24/7/365 Incident Response Center to monitor, manage and immediately escalate life-threatening concerns and incidents. Crisis Text Line is integrated into the app and website for fast, easy access to 27,000+ trained mental health counselors.

Metrics as of last quarterly report – July 2022

- Districts Supported: 23
- Schools Supported: 138
- Life Threat Incidents: 179
- Students Supported: 49,692 (Program objective was 55,000)
- Incidents Captured: 1655 (total of 1928 when including 273 CTL)

- Actionable Incidents: 1841 (Including CTL) (87 typed as false)
- Messenger Msgs: 2837
- CTL Engagements: 273 (This is the highest among all our partners)
- Avg Days to Close: 14

VI. FINANCIAL REPORT

a. Monthly Reports (emailed each month)

Ms. Jessica Orona emailed out council reports on 9/2/2022

Ms. Orona discussed the finalized transition from Bank of America to Bank of Albuquerque. Ms. Orona presented the Budget/Expenditure Report from 2021-2022 noting the total went from \$19,691,916.90 to \$11,431,872.10 which is a decrease of 42%. The bulk of the ECECD Mini Grant IGA was paid out on 6/30/21. In addition, CREC did not continue with the DVR IGA for FY21-22.

Ms. Orona reported the Budget/Revenue Report from 2021-2022 in which the revenue went from \$20,345,641.53 to \$11,934,515.65 which is a 46% decrease.

Ms. Orona reported the 2021-22 cash balance went from \$(911,119.70) to \$1,339,819.83. That is a 247% increase in the cash balance. Ancillary District and IGA deposits reflected on our bank account prior to June 30th.

Lastly, Ms. Orona reported for Accounts Receivable that from 2021-2022 the Outstanding A/R went from \$3,504,281.64 to \$1,759,200.83 which is a 50% decrease. Lower A/R due to large IGA billing submitted to PED/ECECD prior to June 30th.

VII. CURRENT BUSINESS

a. CREC Policies and Procedures (additions and revisions)

Motion request to approve Background Checks with regards to existing employees, CREC may conduct a background investigation if it becomes

aware of circumstances that the Executive Director believes warrant such inquiry. Page 26. This background check policy change has been tabled until further research can be done based on the discussion. Motion made by Mr. David Lackey and seconded by Dawn Apodaca. Motion Passed. 11:31AM

b. Warrants and Vouchers

Ms. Jessica Orona reported that from 7/1/22 thru 9/30/22, CREC had \$2,389,278.67 in checks and distributions. From 6/30/21 to 6/30/22 the amount for warrants and vouchers went from \$17,270,122.30 to \$10,803,355.66. This is an 52% decrease for Accounts Payable and a 3% decrease in payroll expenses. Mr. Jeremy Abshire entertained a motion to approve the warrants and vouchers. Ms. Dawn Apodaca made the motion and Dr. Glenn Haven seconded. Motion passed. 11:33AM

c. BARs (including those approved by email)

(Emailed 3 Bars on 8/10/2022)

27101-PREPaRE IGA Increase Bar- \$84,726.00

27101-Structured Literacy Increase Bar- \$2,744,280.00

27101-ECLIPSE Increase Bar- \$149,576.00

(Presented 4 Bars on 9/2/2022)

24123-Title 1 Part D CYFD Transfer Bar-\$3,400.00

27101-Operational Transfer Bar-\$40,000.00

27101-EOP Increase Bar-\$641,040.00

27101-Healthy Schools Increase Bar-\$21,000.00

Mr. Jeremy Abshire entertained a motion to approve the BARs as previously emailed and presented. Dr. Cindy Sims made the motion and Ms. Dawn Apodaca seconded. Motion passed. 11:35AM

VIII. AGENDA ITEMS

Assist with Mental Health in Schools

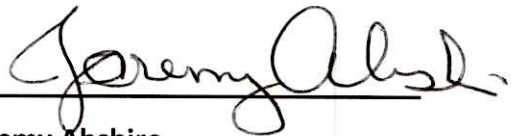
X. ADJOURNMENT

Mr. Jeremy Abshire entertained a motion to adjourn the meeting. Mr. David Lackey made the motion and Ms. Dawn Apodaca provided the second; motion passed, and meeting was adjourned at 11:54AM.

APPROVED BY:



Maria Jaramillo
Executive Director



Jeremy Abshire
Council Chairman